

Privacy Policy

Upper Lonsdale Preschool (“ULP”) is committed to maintaining the accuracy, confidentiality, and security of your personally identifiable information (“Personal Information”). As part of this commitment, our privacy policy governs our actions as they relate to the collection, use and disclosure of Personal Information.

As described in this policy, we may share your information among our partners and, under certain circumstances, with third parties that provide services on our behalf or with whom we have partnered to offer a particular product or service. This policy describes the personal information we collect about you, why we collect it, how we use it, and when we share it with third parties. Our policy also describes the choices you can make about how we collect and use your information. If our information practices change, we will post an updated policy on our website. If we change the policy in a material way, we will provide appropriate notice to you. If you have any questions about our privacy policy, please contact us by email info@upperlonsdalepreschool.com

Please read this entire Privacy Statement before using our website or submitting information to ULP. By providing the information and consent, you indicate that you understand, accept, and consent to the practices described in this policy.

Identifying purposes

We collect, use and disclose Personal Information to provide you with the product or service you have requested and to offer you additional products and services we believe you might be interested in. The purposes for which we collect Personal Information will be identified before or at the time we collect the information. In certain circumstances, the purposes for which information is collected may be clear, and consent may be implied, such as where your name, address and payment information is provided as part of the order process.

Consent

Knowledge and consent are required for the collection, use or disclosure of Personal Information except where required or permitted by law. Providing us with your Personal Information is always your choice. However, your decision not to provide certain information may limit our ability to provide you with our products or services. We will not require you to consent to the collection, use, or disclosure of information as a condition to the supply of a product or service, except as required to be able to supply the product or service.

Limiting collection

The Personal Information collected will be limited to those details necessary for the purposes identified by us. With your consent, we may collect Personal Information from you in person, over the telephone or by corresponding with you via mail, facsimile, or the Internet.

Limiting use, disclosure and retention

Personal Information may only be used or disclosed for the purpose for which it was collected unless you have otherwise consented, or when it is required or permitted by law. Personal Information will only be retained for the period of time required to fulfil the purpose for which we collected it or as may be required by law.

Accuracy

Personal Information will be maintained in as accurate, complete and up-to-date form as is necessary to fulfil the purposes for which it is to be used.

Safeguarding customer information

Personal Information will be protected by security safeguards that are appropriate to the sensitivity level of the information. When you submit information to ULP through our website, you should be aware that your information is transmitted across the Internet and that no method of transmission over the Internet is 100% secure. Although we take reasonable security measures to protect your information when we receive it, you also need to ensure you take appropriate steps to protect your information.

Openness

We will make information available to you about our policies and practices with respect to the management of your Personal Information.

Customer access

Upon request, you will be informed of the existence, use and disclosure of your Personal Information, and will be given access to it. You may verify the accuracy and completeness of your Personal Information, and may request that it be amended, if appropriate. However, in certain circumstances permitted by law, we will not disclose certain information to you. For example, we may not disclose information relating to you if other individuals are referenced or if there are legal, security or commercial proprietary restrictions.

Cookies

“Cookies” are files that contain information created by a web server that can be stored on a user’s hard disk for future use. You can choose to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. However, if the user declines the attachment of any cookie, the user may not have access to the full benefits of the website.

Privacy Issues and Links to Other Sites

Our website may contain links to other third party sites that are not governed by this privacy policy. Although we endeavour to only link to sites with high privacy standards, our privacy policy will no longer apply once you leave our website. Additionally, we are not responsible for the privacy practices employed by third party websites. Therefore, we suggest that you examine the privacy statements of those sites to learn how your information may be collected, used, shared and disclosed.

Social Media Widgets

The website includes social media features, such as the Facebook and YouTube buttons, that run on our website. These features may collect your Internet Protocol address and which page you are visiting on our website, and may set a cookie to enable the feature to function properly. Social media features and widgets are either hosted by a third party or hosted directly on our Site. Your interactions with these features are governed by the privacy policy of the company providing it.

Handling customer complaints and suggestions

You may direct any questions or enquiries with respect to our privacy policy or our practices by contacting: info@upperlonsdalepreschool.com